

## **Dodgeville Housing Authority (DHA) Minutes, Dodgeville City Hall, June 10, 2020**

Present in person: Commissioners Terry Edwards, John Ziehr, Tom DeVoss, Jeff Starr and representing Allegiant Property Management, Cindy Knutson. Present via WebEx: Commissioner Elsa Greene. Absent: Jeff Grayson.

Chairman Edwards called the meeting to order at 10:06 a.m. Tom DeVoss made the motion, Jeff Starr second, to approve the Certification of Public notice and agenda. Motion passed unanimously. The minutes from the May 13, 2020 meeting were reviewed. Elsa Greene made the motion, John Ziehr second, to approve the minutes as presented. Motion passed unanimously.

Cindy Knutson presented the financial reports for May, 2020. It was noted that the HUD held reserve balance, Cares Funding and WRRP funds are now listed as assets on the balance sheet. John Ziehr made the motion, Tom DeVoss second, to approve the financial reports as presented. Motion passed unanimously.

The following was reviewed under New Business:

- Cindy Knutson provided the Section 8 program update. The Commissioners reviewed four reports: 1. Voucher Status Report 2. Averages Report 3. Unit Count Report and 4. Family Composition Report. DHA currently has 54 lease-ups and 2 vouchers outstanding. There are 12 clients on the waiting list.
- Cindy Knutson reported that she has been working with Johnson Block on the DHA portion of the City of Dodgeville audit. She anticipates no unusual findings.

The following was reviewed under Old Business:

- The Commissioners again discussed with Cindy the impact of Covid 19 on our clients and landlords in the Section 8 program. It appears the financial effect of the pandemic, at this time, has been minimal. We will continue to monitor.
- The Commissioners further discussed possible uses of the \$5,810 which was sent to DHA under the CARES Act. We plan to reach out to other housing authorities to discover any good ideas to assist our clients with this money.
- The Commissioners discussed possible vendors to contact for bids prior to the expiration of our contract with Allegiant on October 31, 2020. Chairman Edwards reported that Jeff Grayson had contacted Integrated Community Solutions in Green Bay and was told that at this time the company is not set up to service a program in our portion of the state. John Ziehr and Jeff Grayson plan to contact a number of housing authorities in the state to discover other service providers and will report back at our July meeting.

The next meeting was set for Wednesday, July 8 at 10:00 a.m. at Dodgeville City Hall and via WebEx. There being no further business, Tom DeVoss made the motion, Jeff Starr second, to adjourn the meeting at 10:55 a.m. Motion passed unanimously.

Respectfully submitted – Terry Edwards, Acting Secretary